



FAIRshare

DIGITAL TOOLS FOR FARM ADVISORS



Deliverable 8.3

Share drive for participants Internal Collaborative Platform

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Technical References

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Summary

The FAIRshare project (Grant Agreement No.818488) has received funding from the European Union' Horizon 2020 Research and Innovation Programme.

The views and opinions expressed in this report do not represent the official position of the European Commission and are entirely the responsibility of the authors.

1. Introduction

Since the beginning of the FAIRshare project, was decided to develop an internal collaborative platform, to manage and share different types of documents. SharePoint was the one selected, as a powerful digital tool to Share and manage content, knowledge, tasks an deadline, empowering teamwork, where you can quickly find information, and seamlessly collaborate across the organizations of the consortium. SharePoint is a web-based collaborative platform that integrates with Microsoft Office, with a wide range of functionalities.

Teagasc and CONSULAI developed the structure and the layout of the FAIRshare internal collaborative platform, making it much more than just a file repository.

2. Objective

The main objective of this tool is to help manage and coordinate the project, making the document library and project tasks available in a unique place. The platform is always available and can be used in mobile phones or any other mobile device. This site allows:

- The creation of a digital archive
- Task distribution and management
- Records of relevant moments
- Shared calendar

Project Link: <https://consulai.sharepoint.com/AEP/APE/FAIRshare>

3. Functionalities

FAIRshare internal collaborative platform (SharePoint) offers endless benefits when it comes to project management:

- Built-In Task Dashboard
- A streamlined approach to Manage Projects
- Efficient Project Pipeline management
- Collect Content across Project Sites
- Optimized Resource Allocation
- Improved Task Management and Visibility
- Centralized Project Reporting
- Pre-built Project Templates
- Effective Team Collaboration
- Detailed Project Task Lists
- Report across portfolios and resources.

4. FAIRshare Internal Collaborative Platform

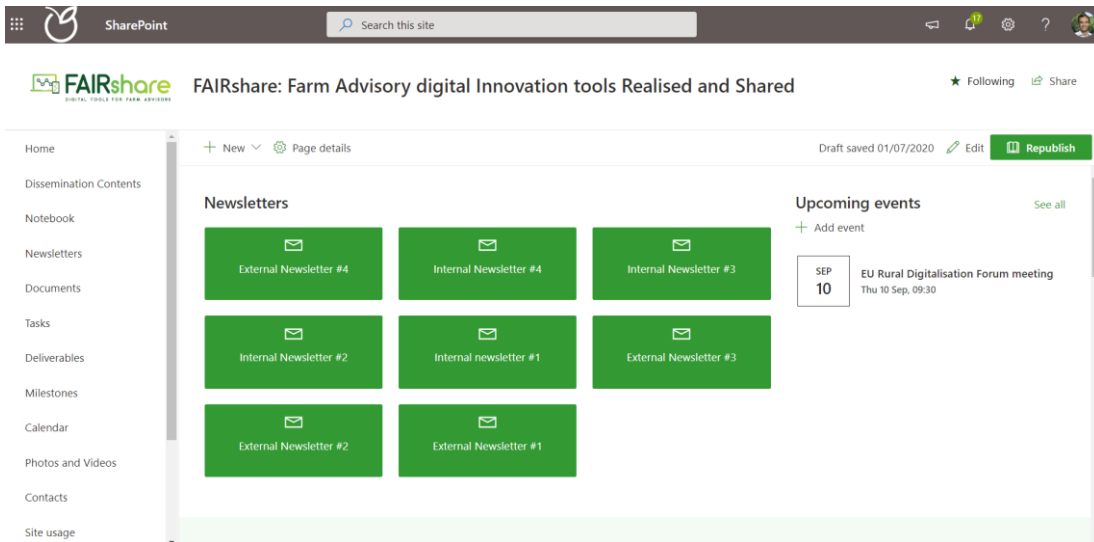


Figure 1 - FAIRshare SharePoint - homepage

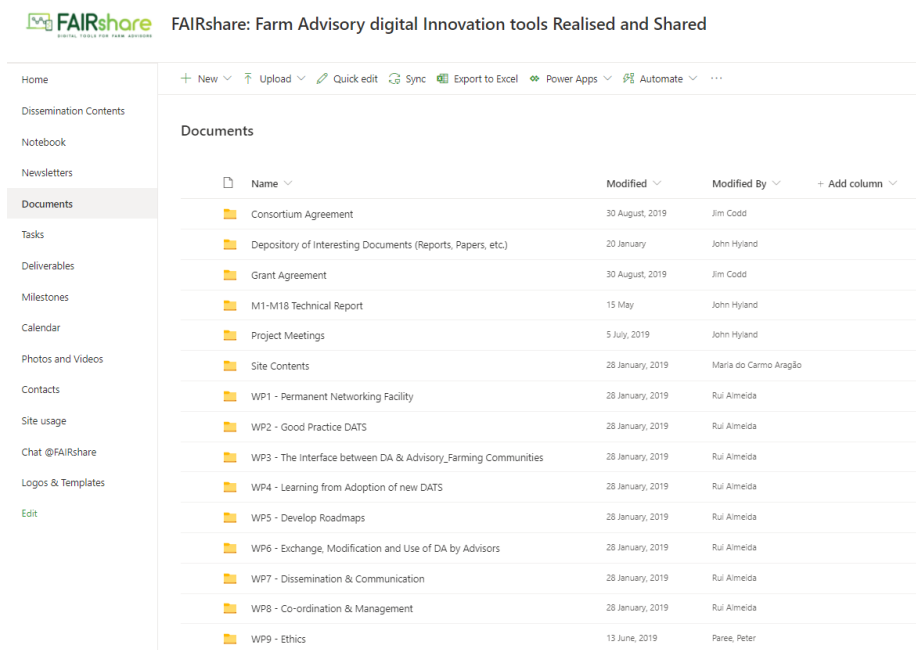


Figure 2 - FAIRshare SharePoint - Document repository

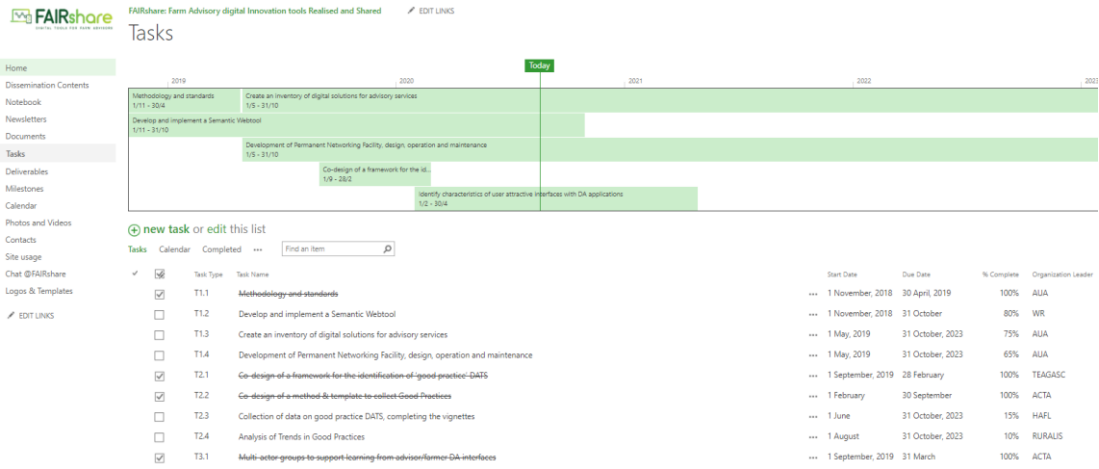


Figure 3 - FAIRshare SharePoint - Calendar, task assignment and monitoring

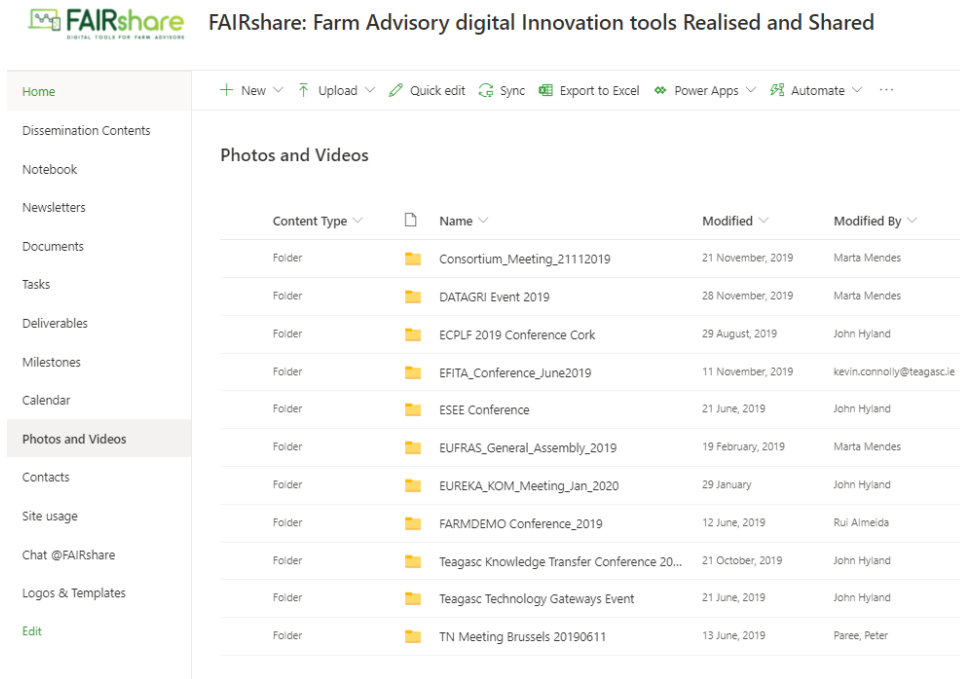


Figure 4 - FAIRshare SharePoint - Multimedia repository

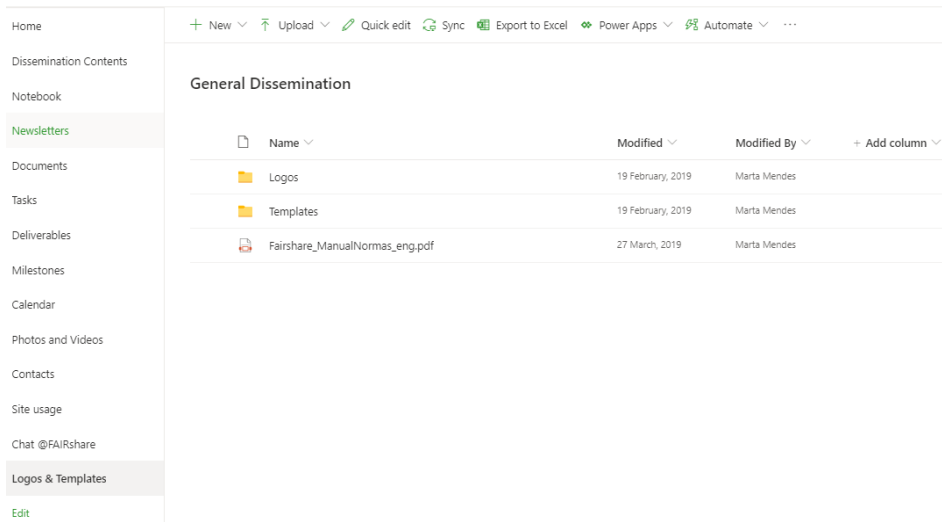


Figure 5 - FAIRshare SharePoint - General Dissemination



Figure 6 - FAIRshare SharePoint - Usage statistics